

Underwood Elementary PTA Minutes
Date October 1, 2007 Time 4:00 pm

EXECUTIVE STAFF PRESENT

Jacqueline Jordan, Principal
Daphne Nance, Vice Principal

BOARD MEMBERS PRESENT

Sheila Benny, President
Kathy Perkinson, Vice President
Lesia Lee-Koonce, Secretary
Kathy Cassidy, Treasurer

CALL TO ORDER

Committee Chair called the meeting to order at 4:00 pm. A quorum was in attendance and remained so for the duration of the meeting.

FIRST AGENDA ITEM

Welcome and introduction of Board Members, parent and teacher members present. Minutes from September meeting reviewed and approved by quorum.

SECOND AGENDA ITEM

Suggestions and Updates

Ms. Janet Jennings, Librarian addressed the group re: book donations to the media center in honor of teachers. The teacher would be honored and the media center and students would benefit by having new books.

Ms. Alexander Judge presented a need for calculators for the upper grade students for testing and class work.

Ms. Nance addressed the group re: Study Island a computer based program to assist the students.

Sheila Benny presented a follow up report for the Sally Foster fundraiser project. It was BIG success this year. Bringing in \$12,812.50 so far. Online \$2,000. Yvette Williard, organizer and head of fundraising. Thanks for all the hard work on the Sally Foster event!

Updated information re: the Mentor program. Ms. Christine Greene is the teacher support for this program. At this point the program has 16 parents

FOLLOW-UP

Meeting officially began.

Approval of September 2007 minutes.

Kathy Cassidy to assist Ms. Judge with this item. (Calculators project).

The PTA has plans to support the Study Island program this school year.

Notifications re: Silent auction items and volunteers to be posted on Yahoo website.

FOLLOW-UP

signed up. Seven parents have been trained. The goal is to have 25 parents trained and the mentor program to assist individual students for a 30min. session per week.

The PTA to follow up with the yearbook project to identify what if any support is in order.

The Country Fair: Silent auction items and volunteers for the day are still needed.

A yearbook for Underwood: Jenifer Simone to head up this project.

Tami Hinton: room parent liaison to keep the room parents updated.

Tami Hinton to communicate and update parents as needed.

School spirit committee: plans to open a school spirit store are on going. A contest will be held for the name. Headed by Catherine Anthony.

Additional communication for parents: a roundtable meeting will be offered in addition to the monthly PTA meetings.

The PTA is not to supply teacher business cards at this time.

Teacher appreciation dessert committee has 88 volunteers. Headed by Gena Bancroft.

Coach Clark has expressed her full support of activities and events to support the PTA plan to focus on health and fitness for the students.

Ms Anastasia Judge has put plans in to work to support the schools anti-bullying program. Possible programs to include Jay Banks as a presenter.

Business cards desired by some of the teachers. Teacher Stipends funds are to be used for business cards as needed.

Upcoming Leadership conference will be attended by two PTA members.

Ms Katie Ware to present a writers workshop after the next PTA meeting on November 5, 2007. The program will target parents and students to support writing skills.

THIRD AGENDA ITEM

The Principals Report

Vacant positions: the group was updated on positions open.(Enrichment and Remediation)

The students have been receptive to the boundaries and structures.

Discipline: plans are in the works to create a cultural norm for the students.

FOLLOW-UP

The students have been presented with information on how the school will handle disciplinary issues. The Positive Behavior Support program held sessions for parents. The program is to be extended to the transportation system. Including the bus drivers as a support system for parents and students.

Current enrollment 515-520 students.

Teacher training sessions and mentoring programs are in progress to support teachers and students

Treasurer's report presented. See attached treasurers report for October 2007 meeting.

OTHER BUSINESS

NEXT MEETING:
December 3, 2007

Save the date!

ADJOURNMENT

Thanks to all in attendance. Meeting closed by Sheila Benny PTA President

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____Lesia Lee-Koonce_____

Name

Recorder